

**CITY OF TENINO**  
**Minutes of the Council Work Session**  
**Council Chambers**  
**July 27, 2010**

**Work Session at 6:30 p.m.**

Council reviewed the information distributed and the Vouchers.

Informal discussion by Council regarding:

Council Policy – reviewed first page and asked for page two at the next work session.

Potential Changes in the Agenda - Tim Robertson discussed Old Dump Clean-Up. Add to Agenda for 8/10 if more information is provided – comprehensive plan.

A sign for the Wastewater Treatment Plant – discussed citizen concern over expense, where funding will come from, desire to set example by putting sandstone on that end of town.

Water/Sewer rates and regulations – Discussed setting a Special Work Session to discuss proposed changes line by line on.

**CITY OF TENINO**  
**City Council Regular Meeting**  
**Minutes**  
**July 27, 2010**

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. July 27, 2010.

**COUNCIL:** Present: Frank Anderson, Bret Brodersen, Rebecca Foster, Dawna Kelley-Donohue and Phil Simmons.

**STAFF:** Sean Gallagher, Chief of Police; Dave Dafoe, Public Works Director; Ron Kemp, Development Services Director; and Betty Garrison, City Clerk-Treasurer.

**FLAG SALUTE:** Council member Brodersen led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member Kelley-Donohue moved to amend the Agenda by adding a request to authorize the Mayor to sign a Grant Application for funding from Trans Alta under New Business 10.a. Council member Brodersen seconded the motion. The motion carried, 5-0. Council member Brodersen moved to approve the Amended Agenda. Council member Kelley-Donohue seconded the motion. The motion carried, 5-0

3) **APPROVAL OF MINUTES:** Council member Kelley-Donohue moved to approve the Minutes of the July 13, 2010 Work Session and Regular Meeting. Council member Anderson seconded the motion, which carried, 5-0.

4) **CONSENT CALENDAR:**

a) July 14 through July 27, 2010 Vouchers - Payroll Check # 6140 through 6169

in the amount of \$36,070.04 and Claims Check # 20457 through 20495 in the amount of \$57,792.37 for a total of \$93,862.41.

**Council member Kelley-Donohue moved to approve the Consent Calendar consisting of July 14 through July 27, 2010 Vouchers - Payroll Check # 6140 through 6169 in the amount of \$36,070.04 and Claims Check # 20457 through 20495 in the amount of \$57,792.37 for a total of \$93,816.41. Council member Foster seconded the motion, which carried, 5-0.**

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** None.

8) **REPORTS:**

a) **Staff**

Police – Chief Gallagher reported Oregon Trail Days went very well. The issue with the Eagles and their Beer Garden was taken care of and there was a discussion regarding the process for next year. One arrest for marijuana < 40 grams. There was a drug arrest after STP. Officer Davis is doing very well at the academy. There was an arrest for luring in Rainier.

Public Works – No report.

Development Service – No report.

Administration/Finance – City Clerk-Treasurer Garrison reported: The Court Clerk has returned to work after being out for over two weeks. Council packets will be distributed late next time, due to absence at Budget Training Workshop next week. There is Council training available in Yelm November 10<sup>th</sup> between 6 and 9. She will be working with Chief Gallagher to get the paperwork done to get the City set to accept/do Electronic Home Monitoring. Audit Exit Interview is scheduled for August 25<sup>th</sup> at 8 a.m. The City has not been notified of any findings at this time, however there is a number of exemptions noted, primarily in the Court and they are already being addressed.

b) **Commissions**

Civil Service Commission - No Report.

Planning Commission – Planning Commission Chair Donohue reported that the Commission will be reviewing the Sign Ordinance at their August meetings.

Park Commission – No report.

c) **Committees**

Sewer Committee – Council member Simmons reported that the sub-committee met and discussed the revisions to the Ordinances and suggested a Work Session to discuss the issues. A special work session was set by consensus for Sunday, August 8, 2010 at 1 p.m. Mayor Jones requested that the subject be added to the Agenda for the Special Joint Work Session with the Planning Commission, Park Commission and Council that is being set for August 9, 2010 at 1 p.m.

d) **Liaisons**

Thurston Regional Planning Council – No report.

Transportation Policy – Council member Brodersen reported attending the meeting, where there was a lively discussion regarding the Board of County Commissioner's addition of health elements to the Comprehensive Plan Update process that could impact all jurisdictions. There was a

presentation regarding riding buses and an update on the Yelm Loop Project. They anticipate that the first stage will be completed by October 2010.

CAPCOM - Operations Board Agenda and minutes were distributed.

Solid Waste Advisory – No report.

Home Consortium – No report.

Medic (EMS) – No report.

Emergency Management – Chief Gallagher reported attending the meeting. They discussed the Preparedness Fair planned in the fall at St. Martins College, the Incident Emergency Management Course that will be coming up, Flood Awareness in October and NIMS Certifications that are required.

e) **Outside Agencies**

Library – No report.

Museum – Keith Phillips reported that the Museum had a lot of visitors over the Oregon Trail Days week-end. They reconstructed the wooden part of the Old Cannon. They meet the third Monday of each month at 7 p.m. He discussed the Battle of Pea Soup.

Fire District #12 – Council member Kelley-Donohue reported the next meeting will be on August 12<sup>th</sup>. Janet Duncan is home this week after a 6 week stay in the hospital. She will be returning to the hospital next week.

9) **OLD BUSINESS:**

a) Request for sewer billing exemption – Ron Danko addressed Council with his concerns regarding the billing for sewer service when there is no plumbing in the building. He paid the facility charges and put in the electrical like the City requested because he has every intention of connecting eventually. At this point the building is being renovated. Council member Simmons asked if Council could give a deferment until the Ordinance regulating billing is reviewed and revised. Council discussed options. This situation is the same as Donna's Eco-scapes presented at the last Council meeting, where the work was done and the connection made, but no plumbing exists to connect to. Public Works Director Dafoe stated that if they connected in error they can disconnect the property. Mayor Jones directed Public Works to make the correction for these two properties and directed City Clerk-Treasurer Garrison to see that the billings were corrected to reflect that the connection was not made. This resolution to the problem was deemed administrative and does not require Council action.

b) Tenino Estates request for waiver of late fees – Theresa Janzen, Manager and Barbara Bradshaw, Owner of Tenino Estates were present to question late charges on billing that was not sent to the property owner. Council requested clarification from the City Attorney. **Council member Kelley-Donohue moved to reconsider the motion to waive the late fees for the property at 773 Garfield since there has been a distinction identified setting this situation apart from previous situations in that this property owner was not receiving service at the time the account was incurring late fees. Council member Anderson seconded the motion. The motion carried 5-0. Council member Simmons moved to waive late fees of \$808.83 for the property at 773 Garfield. Council member Foster seconded the motion. Council discussed the difference between this situation and previous situations as the reason for the waiver of fees and change of policy. The motion carried 4-0, with Council member Anderson abstaining.**

10) **NEW BUSINESS:**

a) Request to grant the Mayor authority to sign the Grant Application to Trans Alta - Councilmember Kelley-Donohue explained that Mayor Jones, Planning Commission Chair Donohue and she had met with Trans Alta and they offered a Grant in the amount of \$90,000.00. This Grant would be to construct new restrooms at the Park. These would replace the restrooms nearest the play area, converting that building into a storage area. Planning Commission Chair Donohue stated that \$90,000.00 is enough to do the bathrooms and that they would be positioned near the parking area. **Council member Anderson moved to authorize the Mayor to sign the Grant Application to Trans Alta. Council member Kelley-Donohue seconded the motion. The motion carried 5-0.**

11) **RESOLUTIONS:**

a) Resolution No. 2010-29 – Authorizing the Mayor to enter into and sign a Contract with Poetry in Stone for the amount of \$11,017.95 including State Sales Tax – Development Services Director Kemp presented this Resolution to Council for adoption and advised them that this does not include the cost of purchasing the stone for the sign. This sign would come out of the Landscaping budget and would carry the Sandstone theme to that end of the City. **Council member Anderson moved to adopt Resolution No. 2010- 29 – authorizing the Mayor to enter into and sign a Contract with Poetry in Stone for the amount of \$11,017.95 including State Sales Tax. Council member Foster seconded the motion.** Council member Kelley-Donohue asked that the following of the purchasing requirements be clarified and met. Development Services Director Kemp explained that this Company is on the City's Small Works Roster and Sandstone is a specialty trade. Mayor Jones addressed the concerns and complaints that were voiced when this proposal was previously discussed and the need to realize that this funding is from Grant money not loaned money. Commissioner Donohue voiced concerns that this contract is not a normal Construction Contract, and that all requirements from Rural Development be met. Council member Anderson clarified that this is grant money from the Federal Government but that no money is "free" and discussed the Planning Commission's desire to tie the newly annexed area to the City theme with the Sandstone and the City having the opportunity to set the example. Council member Kelley-Donohue discussed the wording on the sign and the need for the final decision to be made and come back through Council for confirmation. **The motion carried 5-0.** Council discussed the need to purchase the necessary stone for the sign. **Council member Anderson moved to authorize the purchase of the stone for the sign in the amount of \$ 2,934.60. Council member Foster seconded the motion. The motion carried 5-0.**

12) **ORDINANCES:**

b) Ordinance No. 774 – Amending certain sections of Chapter 13.04 and 13.06 of the Tenino Municipal Code, adding sections to the Chapter 13.06 of the Tenino Municipal Code, and changing exhibit "A" of Ordinance No. 765 – Development Services Director Kemp presented this Ordinance for the first reading. A Special Work Session is set for Sunday, August 8, 2010 at 1 p.m. to review and discuss this proposed Ordinance. **Council member Anderson moved to accept this as the first reading of Ordinance No. 774. Council member Kelley-Donohue seconded the motion. The motion carried 5-0.**

13) **ANNOUNCEMENTS:**

Council member Brodersen reminded Council of the Thurston County Heritage Grant and the upcoming deadline. The Grant is specifically for Education and Historical Preservation and the deadline is August 31, 2010. Council member Anderson asked regarding guidelines and policies for submittals of Grants.

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 8:55 p.m.

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Betty J. Garrison, MMC, CPFA, Clerk/Treasurer

ATTEST:

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Kenneth A. Jones, Mayor