

**CITY OF TENINO**  
**Minutes of the Council Work Session**  
**Council Chambers**  
**February 23, 2010 - 7 p.m.**

Council reviewed the information distributed and Vouchers. Informal discussion by Council.

**CITY OF TENINO**  
**City Council Regular Meeting**  
**Minutes**  
**February 23, 2010**

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. February 23, 2010.

**COUNCIL:** Present: Frank Anderson, Bret Brodersen, Rebecca Foster, Dawna Kelley-Donohue and Phil Simmons.

**STAFF:** Sean Gallagher, Chief of Police; Dave Dafoe, Public Works Director; and Betty Garrison, City Clerk-Treasurer.

**FLAG SALUTE:** Council member Anderson led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member Kelley-Donohue moved to approve the Agenda. Council member Brodersen seconded the motion. The motion carried, 5-0.

3) **APPROVAL OF MINUTES:** Council member Kelley-Donohue moved to approve the Minutes of the February 9, 2010 Work Sessions and Regular Meeting. Council member Foster seconded the motion, which carried, 5-0.

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** None.

8) **REPORTS:**

a) **Staff**

**Police** – Chief Gallagher reported: Progress with Parking Enforcement, approximately 100 warnings have been distributed; Discussed Code Enforcement in general; Advised of the seizure of 178 marijuana plants from a grow operation in Rainier; Reporting working with Tenino High School to have K9 narcotics dogs working in the school with the teachers.

**Public Works** – No report.

**Development Service** – Written report distributed.

**Administration/Finance** – City Clerk-Treasurer Garrison reported receipt of the paperwork from DOT for the Appraisal Review in conjunction with the Park Land Acquisition Project; the Resolution authorizing the Mayor to sign the Grant Agreement is on the Agenda tonight. This came in late this afternoon not allowing time to draw up a Resolution and get it through the Attorney's office for this meeting. This is time sensitive and Council has been advised of the requirement to have this done at previous meetings. Mayor Jones suggested Council offer consensus authorizing his

signature at this time and a Resolution to ratify that action be prepared for the next meeting. Council agreed by consensus to authorize the Mayor to sign the agreement at this time. The new computer server is here and installed, there have been some computer glitches and Staff is still working through some of the challenges presented. The computer in Chambers does not currently connect to the server so this meeting cannot be published until that is remedied.

b) **Commissions**

Civil Service Commission - No report.

Planning Commission – No report.

Park Commission – No report.

c) **Committees**

Sewer Committee – Council member Simmons reported that there will be a progress meeting tomorrow.

d) **Liaisons**

Thurston Regional Planning Council – No report.

Transportation Policy – Council member Brodersen reported attending the meeting at which they discussed 2009 Accomplishments, the second round of ARRA funding and the action plan for 2011.

CAPCOM - Mayor Jones reported not hearing from Yelm yet, they are taking the lead for South Thurston County for the next two years.

Solid Waste Advisory – No report.

Home Consortium – Council member Kelley-Donohue reported the release of the RFP for the annual round of grants that are due by March 12<sup>th</sup>.

Medic (EMS) – Written report from James Fowler distributed.

Emergency Management – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – No report.

9) **OLD BUSINESS:**

a) Banking Services – City Clerk Treasurer reported the results of research on Bank fees and charges for service. Proposals were submitted by Timberland Bank, Security State and First Citizens Bank (formerly Venture Bank); Columbia Bank and South Sound Bank declined to submit proposals as they are not interested in Public Funds at this time. A comparison was prepared with the proposals and our current services from Key Bank. Council discussed the options. **Council member Simmons moved to authorize the Mayor and City Clerk-Treasurer to enter into and sign banking agreements with Timberland Bank for services. Council member Kelley-Donohue seconded the motion. The motion carried 5-0.**

10) **NEW BUSINESS:**

a) Tax on car tabs for Transportation - Mayor Jones discussed the proposal Council discussed the impact of additional taxes on residents. Council requested a presentation with more information from either Commissioner Wolfe or Don Krupp. Mayor Jones will see to requesting they come to a Council meeting.

b) PWC #9 – Rev 2 for RP & Co – **Council member Anderson moved to approve the Mayor’s signature on PWC #9-Rev 2 to RP & Co for a not to exceed amount of**

**\$20,000.00 plus state sales tax. Council member Brodersen seconded the motion. The motion carried 5-0.**

**4) CONSENT CALENDAR:**

a) February 10 through February 23, 2010 Vouchers - Payroll Check # 5815 through 5831 and EFT #21510 in the amount of \$28,823.57 and Claims Check # 19838 through 19903 in the amount of \$59,167.97 for a total of \$87,991.54.

b) Liquor License Renewal for Dave's Market Place

c) Liquor License Renewal for VFW Post No. 5878

**Council member Brodersen moved to approve the Consent Calendar consisting of February 10 through February 23, 2010 Vouchers - Payroll Check # 5686 through 5714 and EFT #113009 in the amount of \$66,830.33 and Claims Check # 19480 through 19567 in the amount of \$785,474.77 for a total of \$852,305.10, the Liquor License Renewal for Dave's Market Place and the Liquor License Renewal for the VFW Post No. 5878. Council member Anderson seconded the motion, which carried, 5-0.**

**11) RESOLUTIONS:**

a) Resolution No. 2010-11 – Authorizing the Mayor to sign a Memorandum of Understanding with Washington Traffic Safety Commission to use highly visible enforcement to reduce the number of fatalities and serious injury collisions caused by exceeding the posted speed or driving too fast for conditions. – Police Chief Gallagher presented this Resolution for adoption. **Council member Brodersen moved to adopt Resolution No. 2010-11 – authorizing the Mayor to sign a Memorandum of Understanding with Washington Traffic Safety Commission to use highly visible enforcement to reduce the number of fatalities and serious injury collisions caused by exceeding the posted speed or driving too fast for conditions. Council member Foster seconded the motion. The motion carried 5-0.**

b) Resolution No. 2010-12 – Authorizing the Mayor to sign and enter into the WWRP Project Agreement – City Clerk-Treasurer Garrison presented this Resolution for adoption. This is the agreement for the State grant funding to assist with Land Acquisition for the Park. **Council member Kelley-Donohue moved to adopt Resolution No. 2010-12 – authorizing the Mayor to sign and enter into the WWRP Project Agreement. Council member Simmons seconded the motion. The motion carried 5-0.**

c) Resolution No. 2010-07 – Establishing a fee schedule and setting fees charged for building permit applications and related building services. – Council member Simmons identified this Resolution as bringing the fees and charges in line with Thurston County. **Council member Kelley-Donohue moved to adopt Resolution No. 2010-07 – adopting a Building Department Fee Schedule and setting fees for specific Building Permit Applications and related building services. Council member Simmons seconded the motion. Council discussed that this was approximately a 10 to 15% increase. The motion carried 5-0.**

**12) ORDINANCES:**

a) Ordinance No. 773 – Establishing a Police Department Investigative Fund – Police Chief Gallagher presented this Ordinance for adoption. This Fund will utilize funds seized from Drug Enforcement Activities. **Council member Brodersen moved to adopt Ordinance No. 773 – establishing a Police Department Investigative Fund. Council member Foster seconded the motion. The motion carried 5-0.**

13) **ANNOUNCEMENTS:**

Chanele H. Shaw from Heernett Foundation addressed Council with a reminder that she has \$5,000.00 in donations for the Park Land Acquisition Project and is willing to assist in whatever way needed.

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 8:40 p.m.

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Betty J. Garrison, MMC, CPFA, Clerk/Treasurer

ATTEST:

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Kenneth A. Jones, Mayor