

**CITY OF TENINO**  
**Minutes of the Council Work Session**  
**Council Chambers**  
**January 26, 2010 - 7 p.m.**

Council reviewed the information distributed, Vouchers, and Treasurer's Report for December 2009. Informal discussion by Council.

**CITY OF TENINO**  
**City Council Regular Meeting**  
**Minutes**  
**January 26, 2010**

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. January 26, 2010.

**COUNCIL:** Present: Frank Anderson, Bret Brodersen, Rebecca Foster, and Dawna Kelley-Donohue. Absent: Phil Simmons.

**STAFF:** Mike Marshall, Engineer, Gibbs & Olson; Tom Gower, Engineer Gibbs & Olson; Sean Gallagher, Deputy Chief of Police; Ron Evans, Sergeant, Adam Haggerty, Police Officer; Dave Dafoe, Public Works Director; Ron Kemp, Development Services Director; and Betty Garrison, City Clerk-Treasurer.

**FLAG SALUTE:** Yelm Police Officer Liz Eriksen led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member Kelley-Donohue moved to approve the Agenda. Council member Anderson seconded the motion. The motion carried, 4-0.

3) **APPROVAL OF MINUTES:** Council member Kelley-Donohue moved to approve the Minutes of the January 12, 2010 Work Sessions and Regular Meeting. Council member Foster seconded the motion, which carried, 4-0.

Council member Anderson moved to approve the Minutes of the January 16, 2010 Visioning Session. Council member Foster seconded the motion, which carried, 4-0.

Consent Calendar postponed to later in this meeting.

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** None.

8) **REPORTS:**

a) **Staff**

**Police** – Deputy Chief Gallagher reported that he had completed the Equivalency Academy. Parking Enforcement has begun with warnings being distributed. The engine blew in the blue Chevy Lumina, a request to surplus and dispose of it will be coming to Council. Today State Patrol did the ACCESS Audit. Met with the Deputy Director of CAPCOM regarding the problem with sending and receiving radio signals in some areas; the solution is to install a tower. CAPCOM does not

have the funds available to install the tower. It is an Officer safety concern, Chief suggested re-directing some of the Grant money to pay a portion of the costs.

Public Works – No report.

Development Service – Development Services Director Ron Kemp reported: after receiving 350,000 gallons of sewage to store in the equalization basin, the tanks of the MBR building were drained and filled with sewage; after receiving 50,000 gallons of seed sludge from Chehalis the plant was put into full operation on January 20, 2010. The plant is processing sewage daily. Substantial completion was issued to Boss Construction on January 20. Non-potable water is now entering the ground at the infiltration basin. The City is waiting on the final two XP pumps to issue substantial completion on the Grinder Pump Phase of the Sewer Project. A spreadsheet is compiled of all the connections in the City and has been color coded to indicate the status of each connection. A progress meeting is scheduled for tomorrow to discuss current scheduling and issues. Part of Code Compliance is compliance with the Sewer Project to include payment of facility charges and completion of electrical work. With the help of temporary staff, 124 five-day notice letters have been prepared and are to be hand delivered within the next two days. These are for properties that RP had to bypass for lack of proper electrical connections/inspections or posting.

Administration/Finance – No report.

b) **Commissions**

Civil Service Commission - No report.

Planning Commission – Planning Commission Acting Chair Kiely reported: the Commission will meet on Thursday, January 21<sup>st</sup>, they postponed election of officers pending the appointment of two new Commissioners. They discussed the calendar for the new year, primarily expecting to be discussing Title 18 and potential revisions. In March there will be a presentation from TRPC. They plan to also appoint a liaison to the Park Commission. There was an interesting presentation at the meeting from Friends of the Old Brew House.

Park Commission – No report.

c) **Committees**

Sewer Committee – No report.

d) **Liaisons**

Thurston Regional Planning Council – No report.

Transportation Policy – No report.

CAPCOM - No report.

Solid Waste Advisory – No report.

Home Consortium – Council member Kelley-Donohue reported the Tenino HOME Rehabilitation Project has been completed and thanked the Team that worked on the project. The Point-in-time Homeless Census will be on Thursday.

Medic (EMS) – Written report supplied in Council packet.

Emergency Management – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – No report.

Mayor Jones read a letter from Washington Municipal Clerks Association President Karen Kuznek-Reese congratulating Tenino City Clerk-Treasurer Betty Garrison for achieving Master Municipal Clerk status.

9) **OLD BUSINESS:** None.

## 10) **NEW BUSINESS:**

a) Substantial Completion of Treatment Plant – Tom Gower, Engineer with Gibbs & Olson reported to Council that construction at the Treatment Plant is nearing completion. The Plant has been through the Start-up, the membranes have been set, the seed sludge delivered and sewage is being treated. There have been no major issues, a few minor things are being addressed and they will be working through the bugs for the next month or so. They have prepared a punch-list for Boss Construction and are working through some cost issues with the Contractor. They anticipate completing this phase of the project \$150,000 under bid. Substantial completion was issued dated January 20, 2010 and final completion is scheduled for February 22, 2010. Mike Marshall, Engineer with Gibbs and Olson reported to Council with a Project overview covering the years leading up to the realization of a Sewer System for the City of Tenino. Council thanked him for the overview. **Council member Anderson moved to approve the Mayor's signature on the Certificate of Substantial Completion for the Class A Reuse Facility after the Engineer and Contractor have signed the certificate. Council member Kelley-Donohue seconded the motion. The motion carried 4-0.**

b) Appointment to the Position of Police Chief – Mayor Jones requested confirmation of his appointment of Sean Gallagher to the position of Police Chief. **Council member Kelley-Donohue moved to confirm the Mayor's appointment of Sean Gallagher as Chief of Police for the City of Tenino. Council member Brodersen seconded the motion. The motion carried 4-0.** Mayor Jones administered the Oath of Office. Mrs. Marlo Gallagher attached Chief Gallagher's new Chief Shield. Council congratulated Chief Gallagher on his appointment. Mayor Randy Schleis of Rainer and Rainier City Administrator Charmayne Garrison were in attendance in support of this appointment.

c) Appointments to the Planning Commission – Mayor Jones requested confirmation of his appointment of Jeffrey Erwin to fill Position #5, term ending the first Monday in February 2016. Mr. Erwin was invited to the podium to address Council; Mr. Erwin is an attorney practicing in Olympia specializing in Land Use, Environmental and Business Law. **Council member Anderson moved to confirm the Mayor's appointment of Jeffrey Erwin to Position #5 on the Planning Commission. Council member Kelley-Donohue seconded the motion. The motion carried 4-0.** Mayor Jones administered the Oath of Office. Council congratulated Mr. Erwin on his appointment.

## 11) **RESOLUTIONS:**

a) Resolution No. 2010-3 – Authorizing the Mayor to enter into and sign an Agreement with Pierce County for Radar Equipment Support. – Chief Gallagher requested adoption explaining that the City has had difficulty in the past getting a qualified expert witness to testify in Court when required to support the Officers. Council member Anderson asked that the agreement clarify any potential for extra charges for mileage and whether the prices were for the work to be done in Tenino or if we would need to deliver the units to Tacoma. It was the consensus of Council to put this on hold for clarification, there is not a specific time-line to enter into this agreement.

b) Resolution No. 2010-4 – Authorizing the Mayor to enter into and sign the Agreement for Public Defender Services for Tenino Municipal Court. – City Clerk-Treasurer Garrison requested adoption of this Resolution. **Council member Anderson moved to adopt Resolution No. 2010-04 authorizing the Mayor to enter into and sign the Agreement for Public Defender Services for Tenino Municipal Court. Council member Foster seconded the motion.** Council discussed. Mayor Jones reported that this Attorney came highly recommended for the

position of Public Defender. Council clarified that it is \$125 per defendant for each incident not each charge. **The motion carried 4-0.**

4) **CONSENT CALENDAR:**

a) January 13 through January 26, 2010 Vouchers - Payroll Checks # 5763 through 5780 and EFT #11510 & #12110 in the amount of \$35,665.04 and Claims Checks # 19745 through 19785 in the amount of \$239,806.37 for a total of \$ 275,471.41.

b) Treasurer's Report for the period ended December 31, 2010.

**Council member Kelley-Donohue moved to approve the Consent Calendar consisting of January 13 through January 26, 2010 Vouchers - Payroll Checks # 5763 through 5780 and EFT #11510 & 12110 in the amount of \$35,665.04 and Claims Checks # 19745 through 19785 in the amount of \$239,806.37 for a total of \$275,471.41, and the Treasurer's Report for the period ended December 31, 2010. Council member Brodersen seconded the motion, which carried, 4 - 0.**

12) **ORDINANCES:**

a) Ordinance No. 772 – Amending Section 3.20.020(c) of the Tenino Municipal Code and establishing an effective date hereof – City Clerk-Treasurer Garrison presented Ordinance No. 772 for the second reading and adoption. Council to set the effective date at this time; it cannot be prior to February 10<sup>th</sup> and should be at a time that coincides with other reporting for ease in accounting.

**Council member Kelley-Donohue moved to accept this as the second reading and adopt Ordinance No. 772 – amending the gambling tax rate for punch boards and pull tabs; the effective date of this Ordinance will be April 1, 2010. Council member Brodersen seconded the motion. The motion carried 4-0.**

13) **ANNOUNCEMENTS:** Everyone was invited to stay around for a small reception in honor of Chief Gallagher. Mayor Jones introduced Mayor Randy Schleis from the City of Rainier.

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 8:30 p.m.

---

Betty J. Garrison, MMC, CPFA, Clerk/Treasurer

ATTEST:

---

Kenneth A. Jones, Mayor