

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
October 13, 2009 - 7 p.m.

Council reviewed the information distributed, Vouchers, and Treasurer's Report for September 2009. Informal discussion by Council.

CITY OF TENINO
City Council Regular Meeting
Minutes
October 13, 2009

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. October 13, 2009.

COUNCIL: Present: Rebecca Foster, Dawna Kelley-Donohue, Robert Scribner and Phil Simmons. Absent: Frank Anderson.

STAFF: Sean Gallagher, Deputy Chief of Police; Dave Dafoe, Public Works Director; and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Thurston County Auditor Kim Wyman led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member Kelley-Donohue moved to approve the Agenda with addition of a Presentation from Thurston County Auditor, Kim Wyman. Council member Scribner seconded the motion. The motion carried, 4-0.

3) **APPROVAL OF MINUTES:** Council member Kelley-Donohue moved to approve the Minutes of the September 22, 2009 Work Session and Regular Meeting. Council member Scribner seconded the motion, which carried, 4-0.

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** Kim Wyman, Thurston County Auditor addressed Council with a brief presentation regarding the measures Thurston County Auditor's Office is taking to control costs and provide for efficient elections.

8) **REPORTS:**

a) **Staff**

Police – Deputy Chief Gallagher reported to Council with a brief overview of the activity in the Police Department.

Public Works – Public Works Director Dave Dafoe reported Sussex Avenue Project has started. First Progress meeting scheduled for 11 a.m. tomorrow. The City has been awarded a \$1,000 Grant by AWC RMSA for fencing the sandstone blocks by the Quarry Pool that are listed on the National Historical Register. He offered a few examples of issues being encountered with the Sewer Project and how they are being handled.

Development Service – City Clerk-Treasurer reported for Development Services Director Ron Kemp by reading his report into the record.

Administration/Finance – City Clerk-Treasurer Garrison reported: Teamsters Local Union # 252 has disclaimed any and all representation rights under RCW 41.56 for the Tenino Police Department collective bargaining group. Paperwork was submitted for Grants covering some of the electrical for the CDBG/CIF Grant Recipients. Paperwork comes in daily for reimbursement on the electrical work. We have received a few more Grant applications from residents; there are still funds available for anyone who can document that they can meet the low/moderate income requirements. We continue to collect utility easements and contracts for septic abandonments. The Proposed Preliminary Budget was presented to the Mayor and Council will be getting copies by the next Council meeting. Next week I will be out of the office the first part of the week; I will be in a training program for Court employees. Next Saturday City Hall will be open for residents that require City financing on the Facility Charges and cannot make it in during the week. Staff has been meeting with a gentleman from Evergreen Rural Water discussing Sewer Rates and potential funding options to reduce the anticipated rates; we are trying to cover all possible bases to ensure the viability of the System and working towards affordability for the residents.

b) **Commissions**

Civil Service Commission - No report.

Planning Commission – Planning Commission Chair Brodersen reported: the Commission will hold a Public Hearing at their meeting on Thursday, October 15, 2009. The Commission is looking forward to having the vacancy filled. The Commission will be discussing and studying traffic and parking issues.

Park Commission – Council member Kelley-Donohue reported that the Park Commission met on Monday.

c) **Committees**

Sewer Committee – Council member Simmons reported that the Committee met discussed issues with installation for the properties that hadn't signed their easements in a timely manner.

d) **Liaisons**

Thurston Regional Planning Council – Mayor Jones reported attending the meeting last Friday.

Transportation Policy – No report.

CAPCOM - No report.

Solid Waste Advisory – No report.

Home Consortium – Council member Kelley-Donohue reported attending the meeting earlier today.

Medic (EMS) – No report.

Emergency Management – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – No report.

9) **OLD BUSINESS:**

4) **CONSENT CALENDAR:**

a) September 23 through October 13, 2009 Vouchers - Payroll Check # 5591 through 5621

and EFT #93009 in the amount of \$73,813.12 and Claims Check # 19228 through 19278 in the amount of \$471,706.84 for a total of \$545,519.96.

b) Treasurer's Report for the period ended September 30, 2009.

Council member Kelley-Donohue moved to approve the Consent Calendar consisting of September 23 through October 13, 2009 Vouchers - Payroll Check # 5591 through 5621 and EFT #93009 in the amount of \$73,813.12 and Claims Check # 19228 through 19278 in the amount of \$471,706.84 for a total of \$545,519.96, and the Treasurer's Report for the period ended October 13, 2009. Council member Scribner seconded the motion, which carried, 4-0.

10) **NEW BUSINESS:**

a) Set Work Session with Fire Department – **Council member Kelley-Donohue moved to set a Work Session on October 27th at 5 p.m. to discuss Title 13 as proposed and presented by Development Services and with the Fire Department at 6 p.m. Council member Simmons seconded the motion.** Council member Scribner specifically requested written documentation from the Fire Department regarding the discussion to take place during the Work Session. Mayor Jones assured Council that the Fire Department would provide written information to be reviewed prior to the Work Session. **The motion carried 4-0.**

11) **RESOLUTIONS:** None.

12) **ORDINANCES:**

a) Ordinance No. 764 - Amending Section 13.06.310(A)(10) of the Tenino Municipal Code; amending Section 13.06.400(c) of the Tenino Municipal Code; and establishing the effective date hereof. – City Clerk-Treasurer Garrison presented this Ordinance for Council consideration. **Council member Kelley-Donohue moved to adopt Ordinance No. 764 – amending Section 13.06.310(A)(10) of the Tenino Municipal Code; amending Section 13.06.400(c) of the Tenino Municipal Code; and establishing the effective date of October 30, 2009 . Council member Foster seconded the motion, which carried 4-0.**

13) **ANNOUNCEMENTS:** None.

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 8:43 p.m.

Betty J. Garrison, MMC, CPFA, Clerk/Treasurer

ATTEST:

Kenneth A. Jones, Mayor