

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
September 22, 2009 - 7 p.m.

Council reviewed the information distributed, and Vouchers. Informal discussion by Council.

CITY OF TENINO
City Council Regular Meeting
Minutes
September 22, 2009

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. September 22, 2009.

COUNCIL: Present: Dawna Kelley-Donohue, Rebecca Foster and Phil Simmons. Absent: Frank Anderson, and Robert Scribner.

STAFF: Joe Vukich, Chief of Police; Dave Dafoe, Public Works Director; Ron Kemp, Development Services Director and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Chief Vukich led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member Kelley-Donohue moved to approve the Agenda. Council member Foster seconded the motion. The motion carried, 3-0.

3) **APPROVAL OF MINUTES:** Council member Simmons moved to approve the minutes of the September 8, 2009 Work Session and Regular Meeting. Council member Foster seconded the motion, which carried, 3-0.

4) **CONSENT CALENDAR:**

a) September 9 through September 22, 2009 Vouchers - Payroll Check # 5566 through 5590 and EFT #91509 in the amount of \$27,090.28 and Claims Check # 19196 through 19227 in the amount of \$450,067.45 for a total of \$477,157.73.

Council member Kelley-Donohue moved to approve the Consent Calendar consisting of September 9 through September 22, 2009 Vouchers - Payroll Check # 5566 through 5590 and EFT #91509 in the amount of \$27,090.28 and Claims Check # 19196 through 19227 in the amount of \$450,067.45 for a total of \$477,157.73. Council member Foster seconded the motion, which carried, 3-0.

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:**

a) Appointment to Vacancy on the Park Commission – Mayor Jones advised Council that he selected Brock Williams to fill the Vacant Park Commission position from the four very qualified candidates. Council member Simmons moved to confirm the Mayor's appointment of

Brock Williams to fill the remainder of the term on the Park Commission for Position No.1. Council member Kelley-Donohue seconded the motion, which carried 3-0.

8) REPORTS:

a) Staff

Police – Chief Vukich reported he turned in his budget proposal and has been working with the Deputy Chief.

Public Works – Public Works Director Dave Dafoe reported: Interviews were held for the position of WWTP Operator. Rob Koden was selected and will start Monday, September 28, 2009. RG & Company finished the punch list on the Central Avenue Project. The Sussex Avenue Project is scheduled to be starting on Monday.

Development Service – Development Services Director Kemp reported: Construction work on the WWTP is 75% complete. The laying of the asphalt has been backed up to the week of the 21st so the Council Tour will need to be rescheduled. He is working on the Sewer Ordinance and 14 day abatement for individuals who haven't signed easements. He has reconciled the Environment One orders and the amount over budget isn't as high as originally reported.

Administration/Finance – City Clerk-Treasurer Garrison reported: Talking with the City Attorney and he is going to review the City's Sewer Ordinances, there may be an amendment coming – it is his recommendation that we NOT file Liens on property but secure funds with the Promissory Notes acknowledging the ability to discontinue utility service should the property owner default on the note. Letters will be sent out to everyone that has not paid their facility charge in full asking them to come into City Hall with proof that they cannot obtain financing from a commercial lender and we will set them up with a payment plan. The interest rate is the amount that the City will be paying in interest on the RD Loan (4.375%). Thank you for extending my deadline by 60 days to allow for all the legal review and work that has been done to identify unpaid accounts. The Preliminary Budget will be presented to the Mayor on October 1, as required by law. I will be submitting the first batch of electrical reimbursement requests for funding next week. We have received a couple more Grant Applications and they will also be submitted next week.

b) Commissions

Civil Service Commission - No report.

Planning Commission – Planning Commission Chair Brodersen reported the discussion of the scheduled and rescheduled hearings due to non-publication. The Public Hearing on the Capital Facilities Plan has been re-scheduled for October 15, 2009. Commissioner Lucas has resigned from the Commission effective October 1. The Commission looks forward to the position being filled quickly. They discussed the Master Plan for what they will be covering for the remainder of the year which will include Traffic Flow, One Way and side street parking. TRPC will do a presentation on the Shoreline Master Plan during the November Work Session. They are tentatively planning for to only hold one meeting in December.

Park Commission – Council member Kelley-Donohue reported the Commission met and discussed Ball Field lighting and the pocket park for the Meeker Monument.

c) Committees

Sewer Committee – Council member Simmons requested a committee meeting every 8 weeks or so. Mayor Jones tentatively planned for a meeting next week on Wednesday at 1 p.m. Development Services Director will have the revised Sewer Ordinance ready for review at that time.

d) Liaisons

Thurston Regional Planning Council – No report.

Transportation Policy – No report.

CAPCOM - No report.

Solid Waste Advisory – No report.

Home Consortium – Council member Kelley-Donohue reported the next meeting will be the second Tuesday in October.

Medic (EMS) – No report.

Emergency Management – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – Council member Kelley-Donohue attended the Fire District meeting and she encouraged them to come to Council meetings and give reports either in person or in writing.

9) **OLD BUSINESS:**

a) Council pay- City Clerk-Treasurer Garrison reported that the committee met and suggested increasing the Mayor's Salary to \$600 per month and initiating Council pay of \$25 per month and \$25 per Council meeting with a maximum of two meetings per month. **Council member Kelley-Donohue moved to increase the Mayor's Salary to \$600.00 per month and institute a Council salary of \$25.00 per month with an additional \$25.00 per Council meeting attended with a maximum of two Council meetings per month; these changes are to be effective October 1, 2009. Council member Simmons seconded the motion, which carried 3-0.**

10) **NEW BUSINESS:**

a) Request to close Frost Street between Sussex and Central – City Clerk-Treasurer Garrison requested Council consider this request to Close Frost Street for an end of the year Car Show on September 25th between 6 p.m. and 9 p.m. **Council member Kelley-Donohue moved to authorize the closure of Frost Street on September 25th between 6 and 9 p.m. for a Car Show. Council member Foster seconded the motion, which carried 3-0.**

11) **RESOLUTIONS:**

b) Resolution No. 2009-29 – authorizing the Mayor to sign a Memorandum of Understanding with Washington Traffic Safety Commission for them to provide overtime funding to law enforcement agencies to conduct nighttime seat belt-focused patrols between October 23, 2009 and November 8, 2009. Chief Vukich requested adoption and advised that Washington Traffic Safety Commission will be advertising this emphasis patrol. **Council member Kelley-Donohue moved to adopt Resolution No. 2009-29 – authorizing the Mayor to sign a Memorandum of Understanding with Washington Traffic Safety Commission for them to provide overtime funding to law enforcement agencies to conduct nighttime seat belt-focused patrols between October 23, 2009 and November 8, 2009. Council member Foster seconded the motion, which carried 3-0.**

12) **ORDINANCES:**

13) **ANNOUNCEMENTS:** Council member Simmons reported a new charge on his cell phone Washington Utilities Trade Commission has started a new tax which is labeled "effect of City tax". Note - that this is not initiated by the City, it comes from the State.

Council member Kelley-Donohue reported that this is the last week-end of the season for the Farmers Market.

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 8:10 p.m.

Betty J. Garrison, MMC, CPFA, Clerk/Treasurer

ATTEST:

Kenneth A. Jones, Mayor