

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
June 9, 2009 - 7 p.m.

Council reviewed the information distributed, Vouchers, and Treasurer's Report for May 2009. Informal discussion by Council.

CITY OF TENINO
City Council Regular Meeting
Minutes
June 9, 2009

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. June 9, 2009.

COUNCIL: Present: Dawna Kelley-Donohue, John O'Callahan, Robert Scribner and Phil Simmons. Absent: Council Member Frank Anderson.

STAFF: Dick Riley, Gibbs & Olson; Mike Marshall, Engineer Gibbs & Olson; Andy Deffobis, Assistant Planner with TRPC; Dave Dafoe, Public Works Director; Joe Vukich, Chief of Police; Ron Kemp, Development Services Director and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Mayor Jones led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member O'Callahan moved to approve the Agenda with the addition of a Presentation by Andy Deffobis, Assistant Planner with TRPC . Council member Kelley-Donohue seconded the motion. The motion carried 4-0.

3) **APPROVAL OF MINUTES:** Council member O'Callahan moved to approve the minutes of the May 26, 2009 Work Session and Regular Meeting . Council member Kelley-Donohue seconded the motion, which carried 4-0.

4) **CONSENT CALENDAR:**

a) May 27 through June 9, 2009 Vouchers - Payroll Check # 5354 through 5377 and EFT #53109 in the amount of \$41,938.88 and Claims Check # 18875 through 18918 in the amount of \$206,322.09 for a total of \$248,260.97.

b) Treasurer's Report for the period ended May 31, 2009.

c) Special Occasion Liquor Permit.

Council member O'Callahan moved to approve the Consent Calendar consisting of Payroll Vouchers # 5354 through 5377 and EFT in the amount of \$41,938.88 and Claims Check # 18875 through 18918 in the amount of \$206,322.09 for a total of \$248,260.97, the Treasurer's Report for the period ended May 31, 2009 and approval of a Special Occasion Liquor Permit. Council member Kelley-Donohue seconded the motion, which carried 4-0.

5) **PUBLIC COMMENTS:** Mayor Jones introduced and welcomed Rebecca Foster who will be a City Council member in the New Year.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** Andy Deffobis, Assistant Planner with TRPC discussed Hazard Mitigation Planning and the requirements the City of Tenino must complete. Estimate of \$3,431.00 to complete the work.

8) **REPORTS:**

a) **Staff**

Police – Chief Vukich turned in a MOU for the Drive Hammered Get Nailed emphasis patrols and discussed a few issues concerning drug activity that the department is working on.

Public Works – Public Works Director Dafoe reported authorization from TIB to award the contract, the pre-construction meeting is scheduled for Monday the 15th. They are filling the pool and getting it ready for the July opening. They took down a dead maple tree.

Development Service – Development Services Director Kemp reported: 57 requests for the 90 day extension have been received. Letters have been distributed granting the extension for hardships and denying the extension if a hardship was not identified.

Administration/Finance – City Clerk-Treasurer Garrison reported: 172 grants have been awarded; there are still funds available and a few applications are still being processed. Facility charge payments continue to come in daily. The Annual Report was reviewed and submitted on time, a copy was distributed to Council. City Staff is working to get copies of all the recorded easements out to the property owners and to get the ones with problems resolved. The training for lifeguards starts Saturday. City Hall will be closed on a Friday again for the carpet to be installed in the front office. We are all looking forward to the completion of the remodel project. Review of City Code indicates that there are some discrepancies with regards to the Library Board, Museum Board and Senior Citizens Board. Council will be seeing some proposed changes in the future to address current practice.

b) **Commissions**

Civil Service Commission - Civil Service Secretary/Chief Examiner Garrison reported that the deadline for accepting applications for the Assistant Chief Position is Friday, June 12, 2009.

Planning Commission – Planning Commission Chair Brodersen reported the Work Session this Thursday will be training on the subdivision process for the Commission. There will be a Public Hearing for the proposed subdivision at the regular meeting on the 18th. In July there will be a Public Hearing on proposed changes to Title 18 at the July 16th meeting.

Park Commission – Council member Kelley-Donohue reported they met and discussed individual work assignments and the Meeker Monument.

c) **Committees**

Sewer Committee – Council member Simmons apologized for the citizens to City Staff for the abuse that they have been taking. Reported that changes in financial situations can make home owners eligible for the grant to pay facility/capacity charges. He will be submitting information to paper. Dick Riley addressed Council reporting that Landis & Landis is 100% done and has left town; there is a cost over run that is being prepared. Landis & Landis was a good contractor to work with. Construction at the WWTP is progressing well. He discussed the need for coordination between the completion of the WWTP and the on-site hook-ups to provide flow to the Treatment Plant for operation. Progress Reports are being distributed. On the service connection program – R P & Company has been working and has about 20% or 130 installed at this time.

d) **Liaisons**

Thurston Regional Planning Council – Mayor Jones reported on the meeting last week.

Home Consortium – Council member Kelley-Donohue reported on the Home Stabilization Program. Thurston County was targeted to get \$10 Million. The Home Consortium meeting today was productive. They awarded affordable housing grants, and homeless housing grants. Wellspring received a grant to assist with their program utilizing the Food Warehouse in Tenino.

Transportation Policy – No report.

CAPCOM - No report.

Solid Waste Advisory – No report.

Medic (EMS) – No report.

Emergency Management – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – No report.

9) **OLD BUSINESS:**

10) **NEW BUSINESS:**

a) Request for fees and conditions for the use of the Quarry House to be waived. Council member O'Callahan discussed this proposal. Mr. Bogner did not attend the meeting. The Farmers Market offered to have a donation can if requested. Chief Vukich identified some problems. Questions were asked, no one was available to answer them. Council discussed the previous decision to approve the Liquor License for this event. **Council member O'Callahan moved to rescind the decision to approve Section c) of the consent calendar. Council member Kelley-Donohue seconded the motion. Council member Simmons called a point of order. Mayor Jones ruled the motion was improperly made. Council member O'Callahan moved to reconsider the motion approving the consent calendar. Council member Kelley-Donohue seconded the motion. The motion carried 4-0. The motion to approve the Consent Calendar is now returned to the table for consideration. Council member O'Callahan moved to amend the motion to remove Section C from the consent calendar. Council member Kelley-Donohue seconded the motion, which carried 4-0. The motion approving the Consent Calendar consisting of Payroll Vouchers # 5354 through 5377 and EFT in the amount of \$41,938.88 and Claims Check # 18875 through 18918 in the amount of \$206,322.09 for a total of \$248,260.97 and the Treasurer's Report for the period ended May 31, 2009 is now on the table for consideration. The motion carried 4-0.** Council member O'Callahan asked regarding insurance, the crowd extending beyond the Quarry House and overflow into the Park. Council discussed need for security, the Little League All Star Tournament is scheduled for the same week-end and the Quarry Pool will be open. **Council member O'Callahan moved to postpone consideration of this request to a date uncertain. Council member Kelley-Donohue seconded the motion. Motion carried 4-0.**

11) **RESOLUTIONS:** None.

12) **ORDINANCES:** None.

13) **ANNOUNCEMENTS:** Council member O'Callahan reported attending the School Board meeting and their request for information regarding the proposed contract that they submitted. Mayor Jones advised that the subject for consideration is the financing of their capacity/facility charges. Questions will be researched and returned for Council consideration.

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 8:50 p.m.

Betty J. Garrison, CMC, CPFA, Clerk/Treasurer

ATTEST:

Kenneth A. Jones, Mayor