

**CITY OF TENINO**  
**Minutes of the Council Work Session**  
**Council Chambers**  
**May 26, 2009 - 7 p.m.**

Council reviewed the information distributed and Vouchers. Informal discussion by Council.

**CITY OF TENINO**  
**City Council Regular Meeting**  
**Minutes**  
**May 26, 2009**

1) **CALL TO ORDER:** Mayor Ken Jones called the meeting of the Tenino City Council to order at 7:30 p.m. May 26, 2009.

**COUNCIL:** Present: Frank Anderson, Dawna Kelley-Donohue, John O'Callahan, and Phil Simmons. Absent: Robert Scribner.

**STAFF:** Mike Marshall, Engineer Gibbs & Olson; Carol Ruiz, Engineer, Gibbs & Olson; Dave Dafoe, Public Works Director; Ron Kemp, Development Services Director and Betty Garrison, City Clerk-Treasurer.

**FLAG SALUTE:** Council member Simmons led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member O'Callahan moved to approve the Agenda. Council member Anderson seconded the motion. The motion carried 4-0.

3) **APPROVAL OF MINUTES:** Council member O'Callahan moved to approve the minutes of the May 12, 2009 Work Session and Regular Meeting . Council member Kelley-Donohue seconded the motion, which carried 4-0.

4) **CONSENT CALENDAR:**

a) May 13, through May 26, 2009 Vouchers - Payroll Check # 5340 through 5353 and EFT #51509 in the amount of \$21,801.46 and Claims Check # 18854 through 18874 in the amount of \$8,566.26 for a total of \$30,367.72.

Council member O'Callahan moved to approve the Consent Calendar consisting of Payroll Vouchers # 5340 through 5353 and EFT in the amount of \$21,801.46 and Claims Check # 18854 through 18874 in the amount of \$8,566.26 for a total of \$30,367.72. Council member Kelley-Donohue seconded the motion, which carried 4-0

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** None.

8) **REPORTS:**

a) **Staff**

Police – No report.

Public Works – No report.

Development Service – Development Services Director Kemp reported: Landis & Landis has finished placement of force mains and is currently finishing the Water main crossing on Old Hwy 99. Boss Construction poured the footings and concrete floor on the Membrane building and has started erection of the structural steel on the treatment plant. The standing metal seam roof for the lab building is now being installed. The production well is drilled and can produce 37 GPM, the sludge basin is scheduled for liner installation this week. The monitoring wells are of major concern to DOE and Boss has scheduled to sonic drill the monitoring wells starting on June 6<sup>th</sup>. A few issues have come up with RP & Company concerning locates of all sewer lines from residences and detached buildings on private property. They are insisting on payment for standby time when they are required to locate additional sewer lines or move the pump chamber due to discoveries after the fact. This could result in a substantial increase in their contract. The Sewer Committee meets tomorrow at 3:15 to discuss rate setting. We intend to have some numbers for presentation at the next Council meeting on June 9<sup>th</sup>. The Sewer Committee will also be discussing who purchases the disconnects for control panels and RP & Company change orders.

Administration/Finance – City Clerk-Treasurer reported that grant funds are still available for the Sewer Facility/Capacity charge. Applications are coming in daily and are being processed.

b) **Commissions**

Civil Service Commission - No report.

Planning Commission – Planning Commissioner Kiely reported the Commission held an Open House, a few residents showed up. Last Thursday at the Regular Meeting they set two Public Hearings. June 18<sup>th</sup> Public Hearing for Park Trails Subdivision and July 16<sup>th</sup> for Title 18. Training regarding the subdivision process at the Work Session on June 11<sup>th</sup>.

Park Commission – No report.

c) **Committees**

Sewer Committee – No report.

d) **Liaisons**

Thurston Regional Planning Council – No report.

Transportation Policy – No report.

CAPCOM - Council member O’Callahan reported strategic planning meeting. Will provide a copy of the strategic plan for the next meeting.

Solid Waste Advisory – No report.

Home Consortium – No report.

Medic (EMS) – Council member O’Callahan reported there will be signs at all 24 hour staffed Fire Departments for the dropping off of babies as it is now legal to do so.

Emergency Management – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – Council member O’Callahan reported there will be a practice burn on June 7<sup>th</sup>.

9) **OLD BUSINESS:**

10) **NEW BUSINESS:**

a) Wellness Program – Mayor Jones presented a program being developed around AWC Well

City program. He asked for Council approval to initiate the program. Mayor Jones reported he had tentatively formed a wellness Committee consisting of himself, Dawna Kelley-Donohue, Betty Garrison, Joe Vukich & Janet Duncan from the Fire Department. Mayor Jones explained the purpose of the program is to improve the Health, Wellness and Efficiency of City employees. **Council member O'Callahan moved to move forward with the Wellness Program for the City of Tenino. Council member Kelley-Donohue seconded the motion. The motion carried 4-0.**

b) Award of Bid for Central Street Project Carol Ruiz presented the request to award the Central Avenue Project Bid to the lowest bidder. **Council member O'Callahan moved to accept the bid from RG Construction for the base bid plus A, B & C. in the amount of \$467,549.14 and authorize the Mayor to sign the Notice of Award. Council member Kelley-Donohue seconded the motion. The motion carried 4-0.**

c) Proposed Work Change #2 for Environment One Corporation Mike Marshall presented the Proposed Work Change Order #002. **Council member Simmons moved to authorize the Mayor to sign the Proposed Work Change order #002 to Environmental One Corporation for \$95,508.11. Council member O'Callahan seconded the motion, which carried 4-0.**

11) **RESOLUTIONS:**

a) Resolution No. 2009-22 – Adopting the contract for abandonment of on site septic systems. Development Services Director Kemp presented this Resolution for adoption. **Council member O'Callahan moved to adopt Resolution No. 2009-22 – adopting the contract for abandonment of on site septic systems. Council member Kelley-Donohue seconded the motion, which carried 4-0.**

b) Resolution No. 2009-23 – Adopting the Promissory Note. Development Services Director Kemp presented this Resolution for adoption. **Council member O'Callahan moved to adopt Resolution No. 2009-23 – adopting the Promissory Note. Council member Kelley-Donohue seconded the motion, which carried 4-0.**

12) **ORDINANCES:** None.

13) **ANNOUNCEMENTS:**

14) **ADJOURNMENT:** Hearing no further business Mayor Jones adjourned the meeting at 7:57 p.m.

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Betty J. Garrison, CMC, CPFA, Clerk/Treasurer

ATTEST:

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Kenneth A. Jones, Mayor