

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
March 10, 2009 - 6 p.m.

Chief Vukich addressed Council with information regarding why a Records Management System is necessary. Dick Machlin was available to provide information on the Law Enforcement Records Management System. Council discussed. It was the consensus of Council to have Clerk-Treasurer research affordability and bring the information back to Council at the next meeting.

Council reviewed the information distributed, Treasurer's Report and the Vouchers for March 10, 2009. Informal discussion by Council.

CITY OF TENINO
City Council Regular Meeting
Minutes
March 10, 2009

1) **CALL TO ORDER:** Mayor Jones called the meeting of the Tenino City Council to order at 7:30 p.m. February 10, 2009.

COUNCIL: Present: Frank Anderson, Dawna Kelley-Donohue, John O'Callahan, Robert Scribner and Phil Simmons.

STAFF: Michael Tierney, Attorney, Dave Dafoe, Public Works Director; Joe Vukich, Chief of Police and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Council member Scribner led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member O'Callahan moved to approve the Amended Agenda. Council member Kelley-Donohue seconded the motion. The motion carried 5-0.

3) **APPROVAL OF MINUTES:** Council member O'Callahan moved to approve the minutes of the February 24, 2009 Work Session and Regular Council Meeting. Council member Anderson seconded the motion, which carried 5-0.

4) **CONSENT CALENDAR:**

a) February 25 through March 10, 2009 Vouchers - Payroll Check # 5219 through 5245 and EFT #22809 in the amount of \$61,623.33 and Claims Check # 18633 through 18680 in the amount of \$852,512.43 for a total of \$914,135.76.

b) Treasurer's Report for the month period ended February 28, 2009

Council member O'Callahan moved to approve the Consent Calendar consisting of Payroll Checks numbered 5219 through 5245 and EFT 22809 in the amount of \$61,623.33 and Claims Checks numbered 18633 through 18680 in the amount of \$852,512.43 for a total of \$914,135.76 and the Treasurer's Report for the month period ended February 28, 2009. Council member Kelley-Donohue seconded the motion, which carried 5-0.

EXECUTIVE SESSION – to discuss pending litigation – estimated 20 minutes. Mayor Jones adjourned the meeting to Executive Session to discuss pending litigation for approximately 20 minutes at 7:32 p.m.

The meeting reconvened at 7:52 p.m. no action was taken in executive session.

5) **PUBLIC COMMENTS:** None.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** None.

8) **REPORTS:**

a) **Staff**

Administration/Finance – City Clerk-Treasurer Garrison reported a request that the City accept Credit Cards for payment of the Capacity Fee. The research will be done and the proposal will come to Council at a future meeting.

Public Works – Public Works Director Dafoe handed out the water system plan. The Engineer will set up a time to review the Plan with Council. He suggested allowing one month for Council to review the Plan. The Council agreed by consensus to schedule time during the second meeting in April. The Engineer handling the Central Avenue Project has questions regarding the TIB funding and is requesting to come to Council on March 24th and will be asking for permission to go to bid. The Council agreed by consensus to schedule the Engineer for the March 24th Council meeting. Public Works Director Dafoe reported that Harry Skinner has been hired to fill the temporary maintenance position and he will be starting in a couple weeks.

Development Service – No report.

9) **OLD BUSINESS:**

a) Authorization to amend the Agreement with Morrissette & Associates – Jerry Morrissette requested authorization for an amendment to agreement to allow for the Sussex Avenue Project to move forward. **Council member O’Callahan moved to give the Mayor authority to amend the contract with Jerome W. Morrissette & Associates for an additional scope of work during the design phase in the amount of \$85,000 and a total scope of work during the Construction Phase in the amount of \$64,107 provided that the Agreement shall be reviewed and approved by the City Attorney. Council member Kelley-Donohue seconded the motion. The motion carried 5-0.**

Reports, continued

b) **Commissions**

Civil Service Commission - No report.

Planning Commission – Planning Commission Chair Brodersen was unable to attend the meeting tonight. The Planning Commission will meet this Thursday, the 12th for their Work Session and will hold their Regular meeting on the 19th.

Park Commission – Mayor Jones reported attending the meeting of the Parks Commission on Monday. Council member Kelley-Donohue reported on the meeting. Commissioner Mari Evans reported that it is exciting to be working on the new Commission and planning for the future of parks in Tenino.

c) **Committees**

Sewer Committee – Phil Simmons reported that the work in the Right-of-Way is 93% done. Boss Construction is on schedule with the Waste Water Treatment Plant. The City is still attempting to get the last 15 or so easements.

d) **Liaisons**

Thurston Regional Planning Council – No report.

Transportation Policy – No report.

CAPCOM - No report.

Solid Waste Advisory – No report.

Home Consortium – Council member Kelley-Donohue distributed a written report on what the HOME Consortium has provided for the City of Tenino, in an effort to get out to the public the successes we have accomplished. The Consortium met today, Home Consortium staff is being moved to the Health Department as part of the consolidation at the County.

Police – Chief Vukich reported that he will provide a formal report for the next meeting. He has been working on replacing broken cars, and is bringing on Ed Price to help with Code Enforcement.

Emergency Management – No report

Medic (EMS) – No report.

e) **Outside Agencies**

Museum – Mari Evans reported that work is being done on the Tickner School. They are also working on a logging exhibit. They will be doing the northbound Coffee stop to raise money. In April or May they may be opening the Tickner School and they are planning to involve the school.

Library – Ryan Williams, Library Director for the Tenino Library distributed a report. Timberland has started the formal process for budget cuts, some may hit this year and more in the year ahead. The Read Aloud Program started this month. Pie day will be on March 14th. The next quarterly meeting should be in April.

Fire District #12 – No report.

10) **NEW BUSINESS**: None.

11) **RESOLUTIONS**:

a) Resolution No. 2009-06 – Authorizing the Mayor to sign and enter into a Local Agency Agreement with Washington State Department of Transportation – Paul Donohue presented this request for approval. **Council member O’Callahan moved to adopt Resolution No. 2009-06 authorizing the Mayor to sign and enter into a Local Agency Agreement with Washington State Department of Transportation. Council member Kelley-Donohue seconded the motion, which carried 5-0.** Mayor Jones expressed appreciation to those working on the program.

b) Resolution No. 2009-07 – Authorizing the Mayor to sign and enter into an Intergovernmental Cooperative Purchasing Agreement for Public Agencies – City Clerk-Treasurer Garrison presented this Resolution for approval. **Council member O’Callahan moved to adopt Resolution No. 2009-07 authorizing the Mayor to sign and enter into an Intergovernmental Cooperative Purchasing Agreement for Public Agencies. Council member Simmons seconded the motion, which carried 5-0.**

12) **ORDINANCES**: None.

13) **ANNOUNCEMENTS**: None.

14) **ADJOURNMENT**: Hearing no further business Mayor Jones adjourned the meeting at 8:25 p.m.

Betty J. Garrison, CMC, CPFA, Clerk/Treasurer

ATTEST:

Kenneth A. Jones, Mayor