

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
February 24, 2009 - 7 p.m.

Council reviewed the information distributed. Informal discussion by Council.

CITY OF TENINO
City Council Regular Meeting
Minutes
February 24, 2009

1) **CALL TO ORDER:** Mayor Pro-tem Kelley-Donohue called the meeting of the Tenino City Council to order at 7:30 p.m. February 24, 2009.

COUNCIL: Present: Frank Anderson, Dawna Kelley-Donohue, John O'Callahan, Robert Scribner and Phil Simmons. Absent: Mayor Kenneth A. Jones

STAFF: Mike Marshall, Engineer with Gibbs & Olson; Pete Swensson, Senior Planner with Thurston Region Planning Council; Dave Dafoe, Public Works Director; Joe Vukich, Chief of Police; Ron Kemp, Development Services Director and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Council member Simmons led the pledge of allegiance.

2) **AGENDA APPROVAL:** Council member O'Callahan moved to approve the Agenda. Council member Anderson seconded the motion. The motion carried 5-0.

3) **APPROVAL OF MINUTES:** Council member O'Callahan moved to approve the minutes of the February 24, 2009 Work Session and Regular Meeting. Council member Anderson seconded the motion, which carried 5-0.

4) **CONSENT CALENDAR:**

a) February 11 through February 24, 2009 Vouchers - Payroll Check # 5202 through 5218 and EFT #21509 in the amount of \$22,830.89 and Claims Check # 18609 through 18632 in the amount of \$29,091.98 for a total of \$ 51,922.87.

Council member O'Callahan moved to approve the Consent Calendar consisting of Payroll Checks numbered 5202 through 5218 and EFT 21509 in the amount of \$22,830.89 and Claims Checks numbered 18609 through 18632 in the amount of \$29,091.98 for a total of \$51,922.87. Council member Simmons seconded the motion, which carried 5-0.

5) **PUBLIC COMMENTS:**

Alfredo Gomez-Beloz provided an update on All Together Farming's progress with working to get a Community Garden started. There have been some difficulties getting the Insurance. He anticipates that he will have a proposal for the City by the next Council meeting.

6) **PUBLIC HEARING:** None.

7) **PRESENTATIONS:** Wellspring Food Bank, Pastor Roger Borrego presented a proposal for the use of the Food Warehouse. He discussed their ministry and ability to meet needs of the community, with a faith based Food Bank. They have networks locally and nationally for food distribution. They are distributing food to residents three times a week in Chehalis. They need a warehouse to store food and resources that are provided. They are interested in also assisting the City of Tenino and

South Thurston County; working together to provide services to the region. They would like to partner with local churches and non-profits to provide those services. Pastor Borrego requested that the City consider allowing them to utilize the warehouse as a hub to meet the needs of the region. Their operation is staffed totally by volunteers. They would like to get started as soon as possible, and will provide insurance and pay for the utilities. **Council member O'Callahan moved to amend the Agenda to add this request for use of the Food Warehouse for action under New Business. Council member Anderson seconded the motion, which carried 5-0.**

8) **REPORTS:**

a) **Staff**

Police – Chief Vukich reported attending the RMS meeting with other agencies. By the middle of next month the City will need to decide if they will be apart of this group. Council agreed by consensus to requested a Work Session. Chief Vukich is to set it up between 6 and 7 at the next Council meeting. The potential for Law Enforcement stimulus packages was discussed. Chief Vukich reported that calls for service are going up; domestics and drug activity are on the rise. Tenino Police participated in a joint operation with Yelm Police Department and seized drugs and paraphernalia.

Public Works – Public Works Director Dafoe reported that Gibbs and Olson delivered the water system plans today and he will get them ready for Council review. The preliminary plans and bid docs for the Central Avenue Project were also delivered today. Staff will review them first and report to Council. Morrisette & Associates, Inc. is doing survey work for the Sussex Avenue Street Lighting Project. There were some construction issues today in the alley behind Heddens Pharmacy and the Post Office in conjunction with the Right-of-Way work on the Sewer Project.

Development Service – Development Services Director Kemp reported: 1) The Right of Way phase is approximately 87% completed; Landis and Landis anticipates completion by April. 2) The Wastewater Treatment Plant construction is proceeding. The fifth wall pour is scheduled for the 25th and the sixth and final basin pour scheduled for March 3rd. 3) R P & Company has delivered materials but has yet to start actual ground work. 4) We have placed the second order for grinder pumps. 5) Discussed open houses requesting suggestions. 6) Public Works Director Dafoe built a frame for the WWTP schedule. 7) Another major project for later this year would be updating Title 18.

Administration/Finance – City Clerk-Treasurer Garrison reported Admin Clerk Joy is back and thanked Administrative Office Personnel for pulling together and filling the gaps while she has been gone. An advertisement has been posted for the seasonal help for Public Works. The Grant applications have been review and the first set of award letters will be going out this week. AV Capture All is scheduled to be here the 26th to start the installation of the new electronic recording system.

b) **Commissions**

Civil Service Commission - No report.

Planning Commission – Planning Commission Chair Brodersen reported that the Commission met the last two weeks with a regular session and work session. Set a work session to review Capital Facilities Plan. They are trying to gather historical reference material for newer members. They picked colors for WWTP and they will be setting up an Open House for the public. The next Work Session will be on 3/12 and the next Regular Meeting will be on 3/19.

Park Commission – No report.

c) **Committees**

Sewer Committee – No report.

d) **Liaisons**

Thurston Regional Planning Council – Planning Commissioner Paul Donohue reported that he has been working with consultants on stimulus projects, everything has been put on the fast track. Morrisette and Assoc. has been helping to get the Street Lighting Project through. The design work is in progress. Commissioner Donohue reviewed the proposed timelines. The City also applied for funding for a water project as well. At the moment it looks like the water funding may be in the form of a loan.

Transportation Policy – Council member O'Callahan reported that elections were held and the chair remains the same.

CAPCOM - Council member O'Callahan reported that they will meet next month. He represents Tenino, Yelm, Bucoda and Rainier.

Solid Waste Advisory – No report.

Home Consortium – No report.

Emergency Management – Council member O'Callahan reported the By-laws will be changed and they will be losing one voting member. To be a member the entity must be an ALS contractor. They approved District 16 for transporting patients.

Medic (EMS) – No report.

e) **Outside Agencies**

Library – No report.

Museum – No report.

Fire District #12 – No report.

9) **OLD BUSINESS:**

a) Authorization to Install a Waterline Across old Highway 99 – Engineer Mike Marshall requested authorization to release a change order for the installation of a waterline line across Old Highway 99. **Council member O'Callahan moved to authorize Engineer Mike Marshall to issue a proposed work change for \$12,225.70 and an estimated \$8,300.00 in contract items for a total of \$20,525.70 for the installation of a waterline across Old Highway 99. Council member Scribner seconded the motion. The motion carried 5-0.**

b) Reconsideration of motion to commit –City Clerk-Treasurer Garrison reviewed the situation. **Council member O'Callahan moved to reconsider the motion to commit Ordinance No. 754 to the Planning Commission. Council member Anderson seconded the motion. The motion carried 5-0.** Ordinance No. 754 returns to Council for action.

c) Request for Policy Statement – City Clerk-Treasurer reported the new information from MRSC. Council discussed and requested Staff do more investigating and discuss risk management issues with AWC.

10) **NEW BUSINESS:**

a) Request for use of the Food Warehouse. **Council member O'Callahan moved to authorize the Mayor to negotiate with Pastor Borrego and sign a letter of understanding (or proper legal documentation) for use of Food Warehouse. Council member Simmons seconded the motion. Council discussed the facility. Council member Anderson moved to amend the motion to delete "sign" and insert "bring back to council" and add at the end "and allow Wellspring Church to utilize the warehouse in the interim. Council member O'Callahan seconded the motion. The motion carried 5-0. The motion authorizing the Mayor to negotiate for the use of the Food Warehouse carried 5-0 as amended.**

11) **RESOLUTIONS:** None.

12) **ORDINANCES:**

a) Ordinance No. 758 – Relating to City Utilities; amending Section 5 of Ordinance No. 744 and Section 13.06.310 of Tenino Municipal Code; establishing one-time capacity charges for all use and occupancy classifications for connection to the sanitary sewer system and payment of fees and charges related thereto - Development Services Director requested Council consideration of Ordinance No. 758 amending Ordinance No. 744. **Council member O’Callahan moved to adopt Ordinance No. 758 – an Ordinance relating to City utilities; amending Section 5 of Ordinance No. 744 and Section 13.06.310 of the Tenino Municipal Code; establishing one-time capacity charges for all use and occupancy classifications for connection to the sanitary sewer system and payment of fees and charges related thereto. Council member Scribner seconded the motion. The motion carried 5-0.**

b) Ordinance No. 754 – To reflect in the City of Tenino’s Comprehensive Plan, Development Standards and official Zoning map changes made to the City by the progression of a municipal wastewater treatment system, three annexations and the Planning Commission recommendation to add an additional zoning designation to the City’s Development Standards - Development Services Director requested Council consideration of this Ordinance. Senior Planner Swensson provided information regarding zoning choices. **Council member O’Callahan moved to adopt Ordinance No. 754 – To reflect in the City of Tenino’s Comprehensive Plan, Development Standards and official Zoning map changes made to the City by the progression of a municipal wastewater treatment system, three annexations and the Planning Commission recommendation to add an additional zoning designation to the City’s Development Standards – as recommended by the Planning Commission. The motion died for lack of a second. Council member Anderson moved to adopt Ordinance No. 754 – To reflect in the City of Tenino’s Comprehensive Plan, Development Standards and official Zoning map changes made to the City by the progression of a municipal wastewater treatment system, three annexations and the Planning Commission recommendation to add an additional zoning designation to the City’s Development Standards - with the zoning change to Single Family/ Duplex for the Teitge/Bussey annexation. Council member Scribner seconded the motion. Council member O’Callahan spoke in opposition stating an appearance of special treatment with the naming of individuals. Council member Anderson spoke in favor of the motion supporting the change. It was identified that the legal description of that annexation identifying the property in questions is “the Teitge/Bussey Annexation”. Council member Kelley-Donohue spoke preferring not to support making any changes, wanting to recognize the amount of work and expertise of the Planning Commission and Planner. Council member Simmons identified not having a strong opinion. Council member Scribner expressed no strong opinion and willingness to support. **The motion failed 3-2. Council member O’Callahan moved to adopt Ordinance No. 754 – To reflect in the City of Tenino’s Comprehensive Plan, Development Standards and official Zoning map changes made to the City by the progression of a municipal wastewater treatment system, three annexations and the Planning Commission recommendation to add an additional zoning designation to the City’s Development Standards – as recommended by the Planning Commission. Council member Simmons seconded the motion. Council member Anderson pointed out that Council is not a rubber stamp for the Planning Commission and they do not have to agree with them. The motion carried 5-0.****

13) **ANNOUNCEMENTS:** Mayor Pro-tem announced the invitation from the Boy Scouts to Council for their Cross-Over Ceremony.

14) **ADJOURNMENT:** Hearing no further business Mayor Pro-tem Kelley-Donohue adjourned the meeting at 9:03 p.m.

Betty J. Garrison, CMC, CPFA, Clerk/Treasurer

ATTEST:

Dawna Kelley-Donohue, Mayor Pro-tem