

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
January 27, 2009

Council reviewed the information distributed and the Vouchers for January 27, 2009. Informal discussion by Council.

CITY OF TENINO
City Council Regular Meeting
Minutes
January 27, 2009

CALL TO ORDER: Mayor Jones called the meeting of the Tenino City Council to order at 7:30 p.m. January 27, 2009.

COUNCIL: Present: Frank Anderson, Dawna Kelley-Donohue, John O'Callahan and Robert Scribner. Absent: Phil Simmons.

STAFF: Pete Swensson, Senior Planner with TRPC; Andy Deffobis, Assistant Planner with TRPC; Dave Dafoe, Public Works Director; Joe Vukich, Chief of Police and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Council member Anderson led the pledge of allegiance.

AGENDA APPROVAL: Mayor Jones requested the addition of item 9 a) Consideration of a Consultant Agreement to the Agenda. **Council member O'Callahan moved to approve the Agenda as revised. Council member Anderson seconded the motion. The motion carried 4-0.**

APPROVAL OF MINUTES: Council member O'Callahan moved to approve the minutes of the January 13, 2009 Work Session and Regular Council Meeting. Council member Scribner seconded the motion, which carried 4-0. Council member O'Callahan moved to approve the minutes of the January 22, 2009 Special Meeting. Council member Kelley-Donohue seconded the motion, which carried 4-0.

CONSENT CALENDAR:

- a) January 14 through January 27, 2009 Vouchers - Payroll Check # 5159 through 5172 and EFT #11509 in the amount of \$26,500.63 and Claims Check # 18529 through 18556 in the amount of \$78,747.87 for a total of \$105,248.50.
- b) Treasurer's Report December 31, 2008

Council member O'Callahan moved to approve the Consent Calendar consisting of Payroll Checks numbered 5159 through 5172 and EFT 11509 in the amount of \$26,500.63 and Claims Checks numbered 18529 through 18556 in the amount of \$78,747.87 for a total of \$105,248.50 and the Treasurer's Report for the fiscal period ended December 31, 2008. Council member Scribner seconded the motion, which carried 4-0.

PUBLIC COMMENTS: Carl Teitge addressed Council with comments regarding the proposed Comp Plan amendment and the Public Hearing Process. He discussed the proposed zoning and requested his property be considered for higher density residential zone classification.

Selina Gomez-Beloz reported to Council that the Thurston County Commission on Diversity and Human Rights was not funded for 2009. The group plans to continue as Thurston Diversity Council and she pledged to report to Council on their activities. Ms. Gomez-Beloz addressed Council as an individual encouraging support for the restoring of the levy @ \$.50/1,000.

PUBLIC HEARING: None.

PRESENTATIONS: None.

REPORTS:

Staff

Police – Chief Vukich reported that he would be presenting a report for Council on January at the first meeting in February. He reported an officer had an accident and may have totaled one of the police vehicles. Chief Vukich requested authorization to purchase a used vehicle from Thurston County – a 2003 Crown Vic with 82,000 miles for \$3,200.

Administration/Finance – No report.

Public Works – Public Works Director Dafoe drew Council attention to the meeting summary that was distributed for the meeting on the Central Street Project. The project is moving forward and they anticipate asking for authorization to go out to bid in Mid-March. The Fire Department has submitted a request for new fire hydrants and there were some water line issues discovered with the installation of the sewer main.

Development Service – Development Services Director Ron Kemp reported:

- 1) The City received the first draw against the 4.4 million DOE Grant.
- 2) Right of Way construction is at 75% complete, it is now anticipated that the force account will all be expended for asphalt.
- 3) The Wastewater Treatment Plant is proceeding, there were some snags and Mike Marshall sent the contractor a letter (copy included with Council Packet).
- 4) Pre-construction meeting is scheduled for Thursday @ 2 p.m. it is anticipated that that the City will issue the Notice to Proceed at that time. The easement documents have been delivered to the City Attorney for signature. The City is only missing 33 easement documents. Appreciation expressed for the work done by Administrative Clerk Denise Nelson and Clerk-Treasurer Garrison in compiling and organizing the easement documents.
- 5) The Sewer Committee will meet at 2 p.m. on February 4th they will be discussing ERU's, facility fees and amendment of Ordinance No. 744.
- 6) Code Enforcement issues came up while away on vacation and will be addressing the 14 complaints that have come in.

He requested to go on record as being in agreement with the position expressed by Carl Teitge for the zoning of his property and requested that Council postpone taking action on Ordinance No. 754.

Senior Planner Swensson reviewed for Council the restrictions on Comp Plan amendments and provided information on changing zoning between single family residential and duplex zoning.

Commissions

Civil Service Commission - No report.

Planning Commission – Planning Commission Chair Brodersen reported the Planning Commission elected him as Chair and Commissioner Kiely as Vice-Chair at their meeting on January 15, 2009. The Planning Commission recommends the adoption of Ordinance No. 754 as submitted.

Council member O'Callahan moved to change the order of the Agenda to address item number 12) a) Ordinance No. 754. Council member Scribner seconded the motion, which carried 4-0.

Ordinance No. 754 – To reflect changes in the City of Tenino's comprehensive Plan, Development Standards and official Zoning map changes made to the City by the progression of a municipal wastewater treatment system, three annexations and the Planning Commission recommendation to add an additional zoning designation to the City's Development Standards.

Council member Kelley-Donohue moved to postpone the decision to adopt Ordinance No. 754 - to reflect changes in the City of Tenino's comprehensive Plan, Development Standards and official Zoning map changes made to the City by the progression of a municipal wastewater treatment system, three annexations and the Planning Commission recommendation to add an additional zoning designation to the City's Development Standards and refer it back to the Planning Commission. Council member Anderson seconded the motion. Council member O'Callahan discussed the work done by the Planning Commission and expressed that concerns expressed by Carl Teitge can be addressed at any time in the future with out a Comp Plan amendment. Council member Anderson expressed concern with the timing of the amendment limiting the ability of the City to make any other changes in the Comp Plan prior to 2010. Senior Planner Swensson acknowledged the concerns and explained the options. Council member Kelley-Donohue requested the Planning Commission re-look at the zoning for the Teitge-Bussey Annexation and recognized the work the Planning Commission has done. **The motion carried 4-0.**

Park Commission – Mayor Jones reported the Commission held their inaugural meeting on the 22nd. The Commissioners appointed to the serve are: Former Mayor D. Jean Pettit, Tim Marganelli, Mari Evans, K. Diane Dolstad, Alfredo Gomez-Beloz. They elected Commissioner Pettit as Chair and decided to meet the 2nd Monday of each month at 6:30 in the Council Chambers. Council member Kelley-Donohue will act as liaison for the City Council and Commissioner Budsberg will be the liaison from the Planning Commission.

Committees

Sewer Committee – No report.

Liaisons

Thurston Regional Planning - No report.

Solid Waste Advisory – No report.

Emergency Management - No report.

Transportation Policy – No report.

CAPCOM - No report.

Home Consortium – Council member Kelley-Donohue reported on the meeting that was held this day; no decisions were made or action taken.

Medic (EMS) – No report.

Outside Agencies

Library – Selina Gomez-Beloz introduced Ryan Williams, the new Library Director for the Tenino Library. Mr. Williams has worked with Timberland Libraries for 15 years; he is looking forward to and excited about this opportunity. Mr. Williams was welcomed.

Museum – No report.

Fire District #12 – Mayor Jones asked for consensus from the Council to change the Emergency Management Command Center from the City Hall Building to the Fire Station as a better choice with the construction of the building and the communication system connections. It was the consensus of the Council that the change be made.

OLD BUSINESS:

Consideration of Consultant Agreement – Planning Commissioner Donohue addressed Council reviewing the proposal for design work on the USDA Economic Development Grant for the Historical District Street Lighting and the proposed extension to cover the “hoped for grant” from the federal stimulus program. The agreement that is presented tonight for Council consideration still needs to be reviewed by the City Attorney. Council clarified that this is for the additional costs for the design phase only and even if the “hoped for grant” doesn’t materialize the design can be used in the future. **Council member O’Callahan moved to approve the Consulting Engineer Agreement with JW Morrissette & Associates and authorize the Mayor to sign the agreement pending approval from the City Attorney. Council member Kelley-Donohue seconded the motion.** Council member Kelley-Donohue reported that the research was done to confirm the availability of funds and there are funds available in the Community Development Fund to cover the additional cost of extending the design for this project. Council member Anderson noted that the total funding being authorized by this action would be \$58,811.00. Mayor Jones noted that discussion with TRPC indicated that the restriction on the federal stimulus funding for “shovel ready projects” may have been extended from 120 days to 150 days – subject to change, of course. **The motion carried 4-0.**

NEW BUSINESS:

Police Car Purchase – Chief Vukich requested Council authorize the purchase of a new used vehicle from Thurston County. The vehicle is a 2003 Crown Vic with 82,000 miles and the cost is \$3,200. **Council member Anderson moved to authorize the purchase of a 2003 Crown Vic from Thurston County total costs including tax and licensing not to exceed \$4,000. Council member O’Callahan seconded the motion, which passed 4-0.**

RESOLUTIONS:

Resolution No. 2009-02 – Authorizing the Mayor to enter into and sign the Services Agreement Amendment No. 2 with Thurston County/Central Services Department – Chief Vukich identified this agreement as the communication with the Jail for records information. **Council member O’Callahan moved to adopt Resolution No. 2009-02 authorizing the Mayor to enter into and sign the Services Agreement Amendment No. 2 with Thurston County/Central Services Department extending the Contract through December 31, 2009. Council member Scribner seconded the motion, which carried 4-0.**

ORDINANCES:

Ordinance No. 755 - To reflect the adoption of a Sign Ordinance and amendments to Tenino's Development Standards. These amendments were designed to make the Tenino Municipal Code easier to administer. Assistant Planner Andy Deffobis reviewed the sign ordinance and maintenance and housekeeping changes. **Council member O’Callahan moved to adopt Ordinance No. 755 - to reflect the adoption of a Sign Ordinance and amendments to Tenino's Development Standards. These amendments were designed to make the Tenino Municipal Code easier to administer. Council member Kelley-Donohue seconded the motion.** Council member Anderson verified that passing this Ordinance would not create a conflict without the passing of Ordinance No. 754. **The motion carried 4-0.**

ANNOUNCEMENTS:

Adam Rivas, AV Capture All – presented a demonstration of the audio visual recording program that he is offering to the City of Tenino. This is offered to the City of Tenino without cost

for the program, installation, training and maintenance. The City of Tenino would then become a “reference” customer. The City would be required to provide the necessary equipment to operate the system. Council requested that a proposal for discussion and action be presented at the next Council meeting.

ADJOURNMENT: Hearing no further business Mayor Jones adjourned the meeting at 9:20 p.m.

Betty J. Garrison, CMC, CPFA, Clerk/Treasurer

ATTEST:

Kenneth A. Jones, Mayor