

CITY OF TENINO
Minutes of the Council Work Session
Council Chambers
December 30, 2008

Council reviewed the information distributed and the Vouchers through December 30, 2008. Informal discussion by Council. Clerk-Treasurer Garrison advised Council of a phone call this afternoon from the Town of Bucoda Clerk advising her that they were scheduled to have a special meeting that evening to authorize the Mayor to sign the Agreement with the City of Tenino for Police and Court Services for 2009; Council apparently approved the Agreement for Tenino Police and Court services at the previous meeting but didn't authorize the Mayor to sign the agreement. No official notification has been received and the current contract expires 12/31/08 at midnight.

CITY OF TENINO
Minutes of the Regular City Council Meeting
Council Chambers
December 30, 2008

CALL TO ORDER: Mayor Jones called the meeting of the Tenino City Council to order at 7:30 p.m. on December 30, 2008.

COUNCIL: Present: Frank Anderson, Dawna Kelley-Donohue, John O'Callahan, Robert Scribner and Phil Simmons.

STAFF: Dave Dafoe, Public Works Director; Ron Kemp, Development Services Director and Betty Garrison, City Clerk-Treasurer.

FLAG SALUTE: Council member O'Callahan led the pledge of allegiance.

AGENDA APPROVAL: Mayor Jones added the reading of a Proclamation after the Consent Calendar and discussion of the Bucoda Police Services Agreement under New Business. **Council member O'Callahan moved to approve the Agenda as revised. Council member Kelley-Donohue seconded the motion. The motion carried 5-0.**

APPROVAL OF MINUTES: Council member O'Callahan moved to approve the minutes of the December 9, 2008 Work Session. Council member Kelley-Donohue seconded the motion, which carried 5-0. Council member moved to approve the minutes of the December 9, 2008 Council Meeting. Council member Kelley-Donohue seconded the motion, which carried 5-0.

CONSENT CALENDAR:

- a) December 10 through December 30, 2008 Vouchers -- Payroll Check # 5118 through 5130 and EFT #121508 in the amount of \$19,378.67 and Claims Check # 18443 through 18485 in the amount of \$ 91,571.54 for a total of \$110,950.21.
- b) Liquor License Renewal Tenino's Smokehouse & Pizza Parlor
- c) Liquor License Renewal Tenino Exxon Food Mart

Council member O'Callahan moved to approve the consent calendar, which consists of the Vouchers for December 10 through December 30, 2008 – Payroll checks numbered 5118 through 5130, EFT #121508 in the amount of \$19,378.67 and Claims checks numbered 18443 through 18485 in the amount of \$ 91,571.54 for a total \$110,950.21 and the Liquor License Renewals for Tenino's Smokehouse & Pizza Parlor and Tenino Exxon Food Mart. Council member Anderson seconded the motion, which carried 5-0.

Mayor Jones read a Proclamation for National Mentoring Month, Puck Franta accepted the Proclamation on behalf of Be the One Coalition from Thurston County Public Health & Social Services.

PUBLIC COMMENTS: None.

PUBLIC HEARING:

Amendments to Title 18 and Comprehensive Plan – Mayor Jones opened the Public Hearing to accept public comments on the proposed amendments to Title 18 and the Comprehensive Plan. Planning Commission Chair Bret Brodersen presented this proposal on behalf of the Planning Staff that were unable to attend the meeting. Tenino's Comprehensive Plan, Development Standards and official Zoning Map are being updated to reflect recent changes in the city limits and also to reflect the addition of a new zone. The area primarily affected by these changes is the general area of the City west of Scatter Creek, including land brought into the city through the Westside, Teitge/Bussey, and Wastewater Treatment Plant Site Annexations. These proposed changes are the result of Planning Commission meetings, review and staff recommendations and the outcome of previous Planning Commission public hearings. The Planning Commission recommends Council schedule to take action on Ordinance No. 754 which amends Tenino's Comprehensive Plan, Municipal Code and official Zoning Map. **CITIZEN COMMENTS:** Lynn Oha Carey commented against changes and requesting a deeper look at potential impacts to quality of life, natural resources and traffic. Ms. Oha Carey expressed feeling her comments were not integrated into the plan and not enough public participation was provided. Carl Teitge commented on the pressure of planning within the State mandates for a 20 year growth and stated that he would like to see smaller lot sizes in order to provide more affordable housing. Randy Tressenriter asked regarding the impacts on his property and was referred to talk to Development Services Director Ron Kemp for information regarding his new property. Paul Donohue, Planning Commissioner clarified the adoption of 5 acre residential lots. Gayle Moser asked when the Comprehensive Plan would be finalized and completed. Lynn Oha Carey expressed a plea for concerns regarding the global climate issues. **COUNCIL QUESTIONS AND COMMENTS:** Council member Kelley-Donohue asked for a review of the process the Planning Commission went through prior to presentation to Council. Chair Brodersen explained that the Planning Commission had dedicated the Planning Commission Work Sessions and Meetings from March through August to review and discuss Zoning classifications, all the meetings were advertised and they encouraged public participation and comments. Council member Anderson asked for clarification if this proposal was to adopt temporary zoning, set a new Master Plan Zone and change the footprint of the City to update it for the annexations that have occurred. Chair Brodersen confirmed the clarification. Hearing no further comments from the public or Council Mayor Jones closed the Public Hearing.

Amendments to Development Standards (Title 18B) – Mayor Jones opened the Public Hearing to accept public comments on the proposed amendments to the Development Standards. Planning Commission Chair Bret Brodersen presented this proposal on behalf of the Planning Staff that were unable to attend the meeting. Tenino’s Development Standards have been updated to amend minor issues that have resulted in an administrative burden. Additionally, a sign ordinance is being presented for review. These proposed changes are the result of Planning Commission meetings, review and staff recommendations and the outcome of Planning Commission public hearings. The Planning Commission recommends Council schedule to take action on Ordinance No. 755 which amends Tenino’s Development Standards. **CITIZEN COMMENTS:** Carl Teitge commented discussing lot sizes and configurations and expressed pleasure to see the updates. **COUNCIL QUESTIONS AND COMMENTS:** None. Hearing no further comments from the public or Council Mayor Jones closed the Public Hearing.

PRESENTATIONS: None.

STAFF REPORTS:

Police - No report.

Administration/Finance – City Clerk-Treasurer Garrison requested Council consider waiving the late fees for the Month of December on Utility bills due to the inclement weather and the difficulty expressed by citizens in getting out of their drives to meet the payment deadline. Council member O’Callahan moved to add discussion of waiving late fees for the Month of December to the Agenda under New Business. Council member Kelley-Donohue seconded the motion, which carried 5-0.

Planning Commission – Planning Commission Chair Bret Brodersen advised Council that the Planning Commission is scheduled to meet on January 8, 2009 for a work session and on January 15, 2009 for their regular meeting at which they will be electing officers for the New Year.

CAPCOM – No report.

Solid Waste Advisory – No report.

Home Consortium – No report.

Civil Service Commission – No report.

Library – No report.

Sewer Committee – Council member Simmons stated how impressed he was with the way the Sewer Committee and Staff were working through all issues as they came up, handling business and working together.

Development Services – Director Kemp reported a Sewer Committee meeting today; December was a busy month; Completed quarterly reports and applied for the first draw on the DOE Grant; received concurrence in award to RP& Co from USDA RD; Increased the list of owners signing easement documents to 625 from 424. TRPC addressed the issue with Tracy Homann. Drafted a letter to send to the remaining parties that have not submitted easement documents signed and Notarized.

Thurston Regional Planning – No report.

EMC – No report.

Public Works – Director Dafoe reported that there was a broken water line by National Auto Parts; they are working to get it fixed. During the recent “snow event” the equipment the City has was not effective in snow removal; Tenino Telephone Company donated the use of their grader and it was very helpful. Council requested that a letter of appreciation be sent to the Telephone Company. Council member Scribner asked regarding the gate for the Park.

Director Dafoe reported that the gate was here and will be scheduled to be installed when possible.

Museum – No report.

Fire District #12 – No report.

Transportation Policy Board – No report.

Medic (EMS) – No report.

OLD BUSINESS:

Bucoda Police Services Contract – Clerk-Treasurer Garrison reported telephone conversation with Town of Bucoda Clerk this afternoon regarding their desire to enter into an agreement for Police and Court Services with the City of Tenino for 2009. This new agreement is on a “Calls for Service” basis as they cannot afford dedicated staffing for patrols. **Council member Anderson moved to authorize the Mayor to sign the Bucoda Police and Court Service Agreement. Council member Simmons seconded the motion. The motion carried 5-0. Council member Anderson moved to authorize the Mayor to enter into a temporary agreement to provide Police and Court Services to the Town of Bucoda through January 13th, if the agreement is not signed by December 31, 2008. Council member Kelley-Donohue seconded the motion, which carried 5-0.**

NEW BUSINESS:

Waiver of Late Fees - **Council member O’Callahan moved to waive the late fees for the month of December 2008 due to inclement weather. Council member Scribner seconded the motion. Council discussed that the bills must be paid by January 25th or late fees will be assessed for the entire outstanding balance. The motion carried 5-0.**

ORDINANCES:

Ordinance No. 756 – Amending the Budget for 2008 to reflect changes due to additional revenue and unanticipated expenditures. Clerk-Treasurer Garrison requested Council adopt Ordinance No. 756 amending the 2008 budget. **Council member O’Callahan moved adopt Ordinance No. 756 – Amending the Budget for 2008 to reflect changes due to additional revenue and unanticipated expenditures. Council member Kelley-Donohue seconded the motion. The motion carried, 5-0.**

Ordinance No. 757 – Repealing Ordinance No. 624, adopted 01/01/1994; Ordinance No 672, adopted 12/14/99; and Ordinance No. 690, adopted 04/08/03. Clerk-Treasurer Garrison presented the request for adoption of Ordinance No. 757. **Council member O’Callahan moved adopt Ordinance No. 757– repealing Ordinance No. 624, adopted 01/01/1994; Ordinance No. 672, adopted 12/14/99; and Ordinance No. 690, adopted 04/08/03. Council member Kelley-Donohue seconded the motion. Council member Anderson reminded Council that Resolution No. 2008-54 is a companion to this Ordinance. The motion carried, 5-0.**

RESOLUTIONS:

Resolution No. 2008-52 – Authorizing the Mayor to sign an Interlocal Cooperation Agreement for Law Enforcement Mutual Aid between Thurston County Law Enforcement Agencies - **Council member O’Callahan moved to adopt Resolution No. 2008-52 – Authorizing the Mayor to sign an Interlocal Cooperation Agreement for Law**

Enforcement Mutual Aid between Thurston County Law Enforcement Agencies. Council member Kelley-Donohue seconded the motion. The motion carried, 5-0.

Resolution No. 2008-53 – Authorizing the Mayor to sign a Region 3 Mutual Aid Agreement Omnibus Agreement – **Council member O’Callahan moved to adopt Resolution No. 2008-53 – Authorizing the Mayor to sign a Region 3 Mutual Aid Agreement Omnibus Agreement. Council member Kelley-Donohue seconded the motion. The motion carried, 5-0.**

Resolution No. 2008-54 – Establishing a Personnel Policy Manual. – **Council member O’Callahan moved adopt Resolution No. 2008-54 – Establishing a Personnel Policy Manual. Council member Kelley-Donohue seconded the motion. The motion carried, 5-0.**

Resolution No. 2008-55 – Authorizing the Mayor to sign an Interim Agreement with Teamsters Local No, 252, allowing for the City to provide the same COLA for the Police Officers as adopted for all employees in the 2009 Budget and allowing for the change in 7K Scheduling to the appropriate schedule for the work cycle the officers are working. Council member O’Callahan addressed Council in opposition to the Interim Agreement. **Council member O’Callahan moved to not adopt Resolution No. 2008-55. Council member Scribner seconded the motion. Council discussed. The motion failed 4-1. Council member Anderson moved to adopt Resolution No. 2008-55- Authorizing the Mayor to sign an Interim Agreement with Teamsters Local No. 252, allowing for the City to provide the same COLA for the Police Officers as adopted for all employees in the 2009 Budget and allowing for the change in 7K Scheduling to the appropriate schedule for the work cycle the officers are working. Council member Kelley-Donohue seconded the motion, which carried, 5-0.**

ANNOUNCEMENTS:

Council member Kelley-Donohue thanked Staff, Council members and Mayor Jones for all the great work in 2008.

Everyone wished everyone a Happy New Year.

ADJOURNMENT: Hearing no further business Mayor Jones adjourned the meeting at 9:13 p.m.

Betty J. Garrison, CMC, CPFA, Clerk/Treasurer

ATTEST:

Kenneth A. Jones, Mayor